

**SITE PLAN COMMITTEE**  
**AUGUST 7, 2001**

**1. ROLL CALL**

The meeting was called to order at 4:02 p.m. Committee members present were Vice-Chair Judy Paul, James Aucamp, Jr., and Sam Engel. Also present were Development Services Director Mark Kutney, Planner Scott McClure and Board Secretary Janet Gale recording the meeting. Chair Jeff Evans and Michael Crowley were absent.

**2. APPROVAL OF MINUTES: July 24, 2001**

Mr. Engel made a motion, seconded by Mr. Aucamp, to approve the minutes of July 24, 2001. In a voice vote, with Chair Evans and Mr. Crowley being absent, all voted in favor. **(Motion carried 3-0)**

**3. SIGNAGE**

**3.1 S 7-3-01, Grossberg & Son Memorial Chapel, 6970 Stirling Road (B-2)**

Morton Ross, representing the petitioner, was present. Mr. McClure read the planning report (Planning and Zoning Division's recommendation: approval).

Mr. Engel made a motion, seconded by Mr. Aucamp, to approve. In a roll call vote, the vote was as follows: Chair Evans - absent; Vice-Chair Paul - yes; Mr. Aucamp - yes; Mr. Crowley - absent; Mr. Engel - yes. **(Motion carried 3-0)**

**3.2 S 7-4-01, Carwash - Lube, 2800 Davie Road (M-4, County)**

As the petitioner was not present, Mr. Engel made a motion, seconded by Mr. Aucamp, to move this item to the end of the meeting. In a voice vote, with Chair Evans and Mr. Crowley being absent, all voted in favor. **(Motion carried 3-0)**

Later in the meeting, Mr. Aucamp made a motion, seconded by Mr. Engel, to table to August 21, 2001. In a voice vote, with Chair Evans and Mr. Crowley being absent, all voted in favor. **(Motion carried 3-0)**

**3.3 S 7-5-01, Penninsular Bldg., 4431 SW 64 Avenue (B-2)**

As the petitioner was not present, Mr. Engel made a motion, seconded by Mr. Aucamp, to move this item to the end of the meeting. In a voice vote, with Chair Evans and Mr. Crowley being absent, all voted in favor. **(Motion carried 3-0)**

**3.4 S 7-6-01, James B. Pirtle Construction Co., Inc., 4740 Davie Road (RO)**

As the petitioner was not present, Mr. Engel made a motion, seconded by Mr. Aucamp, to move this item to the end of the meeting. In a voice vote, with Chair Evans and Mr. Crowley being absent, all voted in favor. **(Motion carried 3-0)**

**4. SITE PLAN**

**4.1 SP 6-3-01, Potter Park, 4300 SW 57 Terrace - (ENSZD)**

Chris Zimmerman, representing the petitioner, was present. Mr. McClure read the planning report (Planning and Zoning Division's recommendation: approval subject to the conditions as outlined in the report).

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Mr. Zimmerman provided a color rendering of the site. Mr. Aucamp stated that the landscaping was appropriate. Vice-Chair Paul referred to the grass parking and asked if it was feasible to have all parking areas, except for handicapped spaces, to be grass.

Mr. Zimmerman indicated that it would be better to have some asphalt because of the wear and tear that the grass would have to endure. He stated that the grass parking was mainly on the street side for aesthetic reasons. Mr. McClure indicated that Code only allowed for a certain percentage of grass parking. At Vice-Chair Paul's inquiry, Mr. Zimmerman indicated that over half of the parking spaces were grass.

Mr. Engel made a motion, seconded by Mr. Aucamp, to approve subject to staff's recommendations. In a roll call vote, the vote was as follows: Chair Evans - absent; Vice-Chair Paul - yes; Mr. Aucamp - yes; Mr. Crowley - absent; Mr. Engel - yes. **(Motion carried 3-0)**

3.3 Mr. Engel made a motion, seconded by Mr. Aucamp, to approve subject to final approval by the Community Redevelopment Agency. In a roll call vote, the vote was as follows: Chair Evans - absent; Vice-Chair Paul - yes; Mr. Aucamp - yes; Mr. Crowley - absent; Mr. Engel - yes. **(Motion carried 3-0)**

3.4 Mr. Engel made a motion, seconded by Mr. Aucamp, to approve subject to final approval by the Community Redevelopment Agency. In a roll call vote, the vote was as follows: Chair Evans - absent; Vice-Chair Paul - yes; Mr. Aucamp - yes; Mr. Crowley - absent; Mr. Engel - yes. **(Motion carried 3-0)**

**5. OLD BUSINESS**

Mr. Engel expressed his concern about landscaping irregularities which he had observed on the Griffin Road corridor project. His uneasiness was caused by the fact that he had reported the problems before and they had not been addressed.

Vice-Chair Paul indicated that she had received a copy of a letter that Redevelopment Administrator Will Allen had sent to the Florida Department of Transportation on behalf of the Community Redevelopment Agency listing a series of problems, including the plantings and quality of the pavers being used. She asked that Mr. Engel's concerns be sent to the Agency and to Town Administrator Tom Willi so that they could be addressed. Mr. McClure indicated that he would convey the information.

**6. NEW BUSINESS**

Mr. Kutney distributed a memorandum which dealt with sign applications and plan application review. He explained that although this Committee had historically reviewed signage applications, there was no authority designated in the Code to support this procedure. However, Mr. Kutney indicated that if signage was submitted as part of the overall site plan, then it would be reviewed as part of the "total package." He advised that this would be addressed at the August 15th Council meeting for deliberation.

Mr. Aucamp asked who would make the determination on signage and regulate what could and could not be added to a sign. Mr. Kutney indicated that the Code provided general guidelines, but aesthetic judgements would not be made by staff unless criteria were set up and adopted as part of the Code.

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**7. COMMENTS AND/OR SUGGESTIONS**

There were no comments and/or suggestions made.

**8. ADJOURNMENT**

There being no further business and no objections, the meeting was adjourned at 4:38 p.m.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Chair/Committee Member